



CCH INTELLICONNECT®




Personalise your experience

FAVOURITES

Mark your most relevant chapters or documents as favourite for easy access next time. Click "Manage Favourites" if you want to reorder and sort favourites

All Content (Practice Areas) ?

- + Employment and HR 
- + GST

Click on the star to add to Favourites.

CREATE YOUR OWN PRACTICE AREA

Use Practice Areas to refine your view of CCH IntelliConnect, focusing only on those library titles you need. This is especially useful if you share a larger subscription with colleagues.

1. Click "Practice Area" then click "Create new".

Practice Area Setup

Create New ? Delete

Practice Area Name:

Search/Browse: Show in drop-down Do not show

Practice Area Content

- Select All
- + Employment and HR
- + GST
- + Industrial Relations
- + Occupational Health & Safety
- + Superannuation & Financial Planning
- + Tax
- + Tax Archives
- + Trusts & Estates Law

Save Save & Close Cancel

2. Name your Practice Area eg Family Law.
3. Select the documents, chapters and subscriptions you want to see in it and press "Save & Close".
4. You can flick between this Practice Area and all content using the "Search/Browse" dropdown anytime.

SETTING UP TRACKER

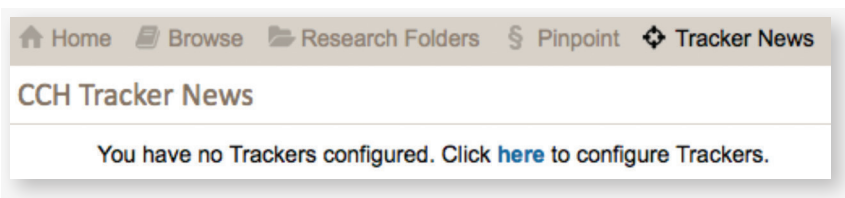
1. In CCH IntelliConnect, select Tracker News from the Quickbar:

Wolters Kluwer CCH IntelliConnect

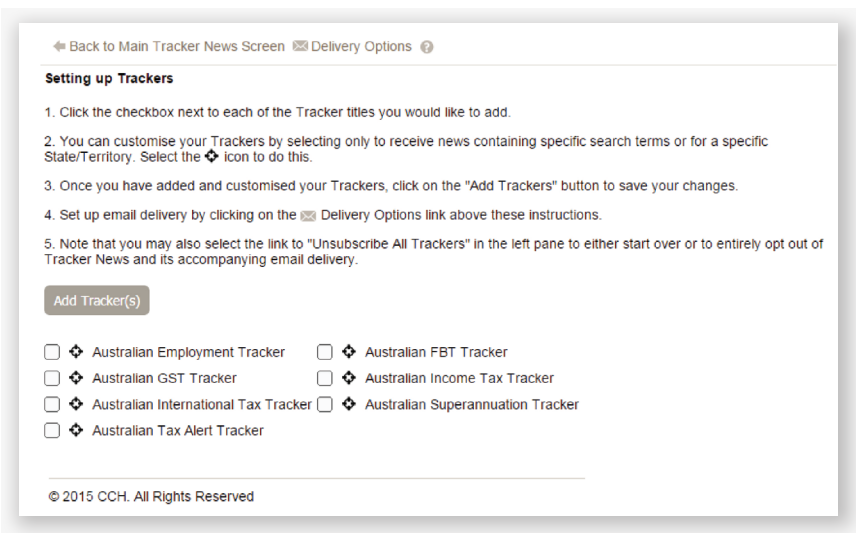
Search/Browse:

Home Browse Research Folders Pinpoint Tracker News Document Notes

2. Follow the instructions to “Click here to configure Trackers”.



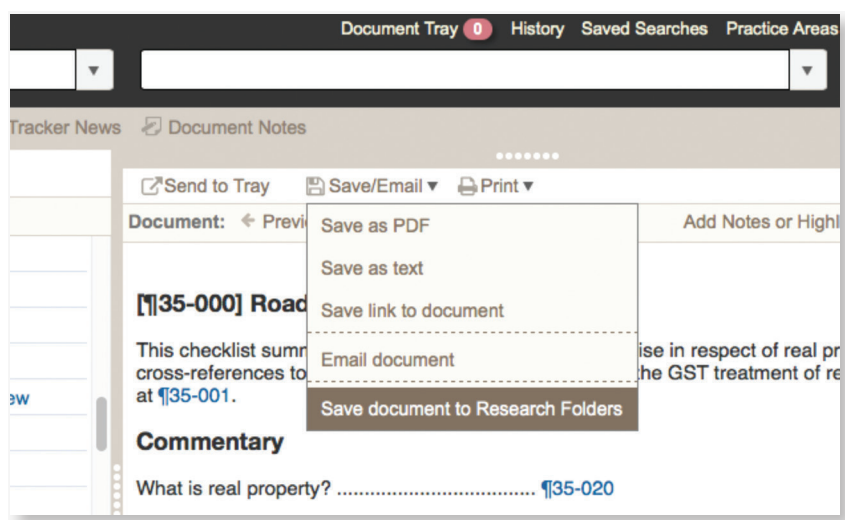
3. Follow the instructions on this page to set up your Trackers:



RESEARCH FOLDERS

Store CCH IntelliConnect documents in a customisable folder where you can highlight and annotate, share with your team and know that documents will update with your CCH IntelliConnect subscription.

1. From an open document, click “Save/Email”.
2. Select “Save document to Research Folders”.
3. You will be prompted to either select an existing folder or create a new one.
4. You can access all your folders by clicking Research Folders on the Quickbar.
5. Click the box next to the folder to share it with your colleagues.



TIP: You can save multiple documents in Research Folders by selecting multiple documents from your results, and clicking “Save/Email” on the results page

For more detail or to arrange a complimentary training session, please email: custtraining@cch.com.au

TALK WITH US TODAY.

P: 1 300 300 224

E: support@cch.com.au

W: www.wolterskluwer.cch.com.au

