

# An Introduction to PublishOne

–  
Wolters Kluwer Legal  
and Regulatory,  
International Group



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# INTRODUCTION

- Based on author feedback and previous experiences, the International Group of Wolters Kluwer Legal and Regulatory is continuously striving to improve its services and modernize its publishing processes
- As part of this exercise, we are happy to announce our partnership with DiskAd to use their state of the art ‘PublishOne’ platform to automate and systematize the workflow for books and looseleaf updates and production
- With the present document, we would like to introduce the system, highlight some features and benefits and outline the implementation process moving forward, including communications to contributors and support from Wolters Kluwer



## WHAT IS PUBLISHONE?

- PublishOne is a online tool enabling authors to update their work in a MS Word environment.
- Authors have the ability to work offline and can visualize their content in a final layout.
- The formatting of the content is automated which enables Wolters Kluwer to deliver authors' updates more quickly to customers.



## FEATURES OF PUBLISHONE

- MS Word environment
- Full compatibility with the main internet browsers Internet Explorer, Firefox and Safari
- Permanent and secure access
- Content enrichment
- Ability to work offline
- Ability to preview content in final layout (PDF or XML format)



## BENEFITS

- **Visibility** - immediate and up-to-date overview of the status of all the documents comprising the publication
- **Accuracy** - significant reduction of the risk of document version errors for all parties involved
- **Speed** - significant reduction of production turn-around times, resulting in a faster publishing process overall
- **Ease of use** - an intuitive design and user-friendly interface



# IMPLEMENTATION PROCESS

- High-level introduction to the system, objective of the present communication
- Follow-up email to all individual contributors
  - explanation of process
  - delivery of full documentation, including step-by-step installation instructions and user instructions (instruction videos)
  - delivery of user login details
  - communication of deadlines
- Depending on contributor feedback, further live demo sessions will be organized when necessary
  - live demo of the system, using own publication/content
  - questions & answers



# SUPPORT

- For all publishing related queries - e.g. questions about planning, content and publication strategy - please continue to contact your dedicated Content Manager at Wolters Kluwer
- For all technology related queries - i.e. how-to questions relating to the system - please continue to contact your dedicated Content Manager at Wolters Kluwer
- Instructions' videos:
  - [PublishOne General Introduction](#)
  - [PublishOne How to install](#)
  - [PublishOne Workflow](#)
  - [PublishOne How to create tables](#)
  - [PublishOne How to insert an image](#)
  - [PublishOne How to link](#)
  - [PublishOne How to work offline](#)
  - [PublishOne How to preview your content in the final layout](#)

# SNAPSHOT: ONLINE ACCESS

Documents My work Search Settings

publishONE

Log in.

Use a local account to log in.

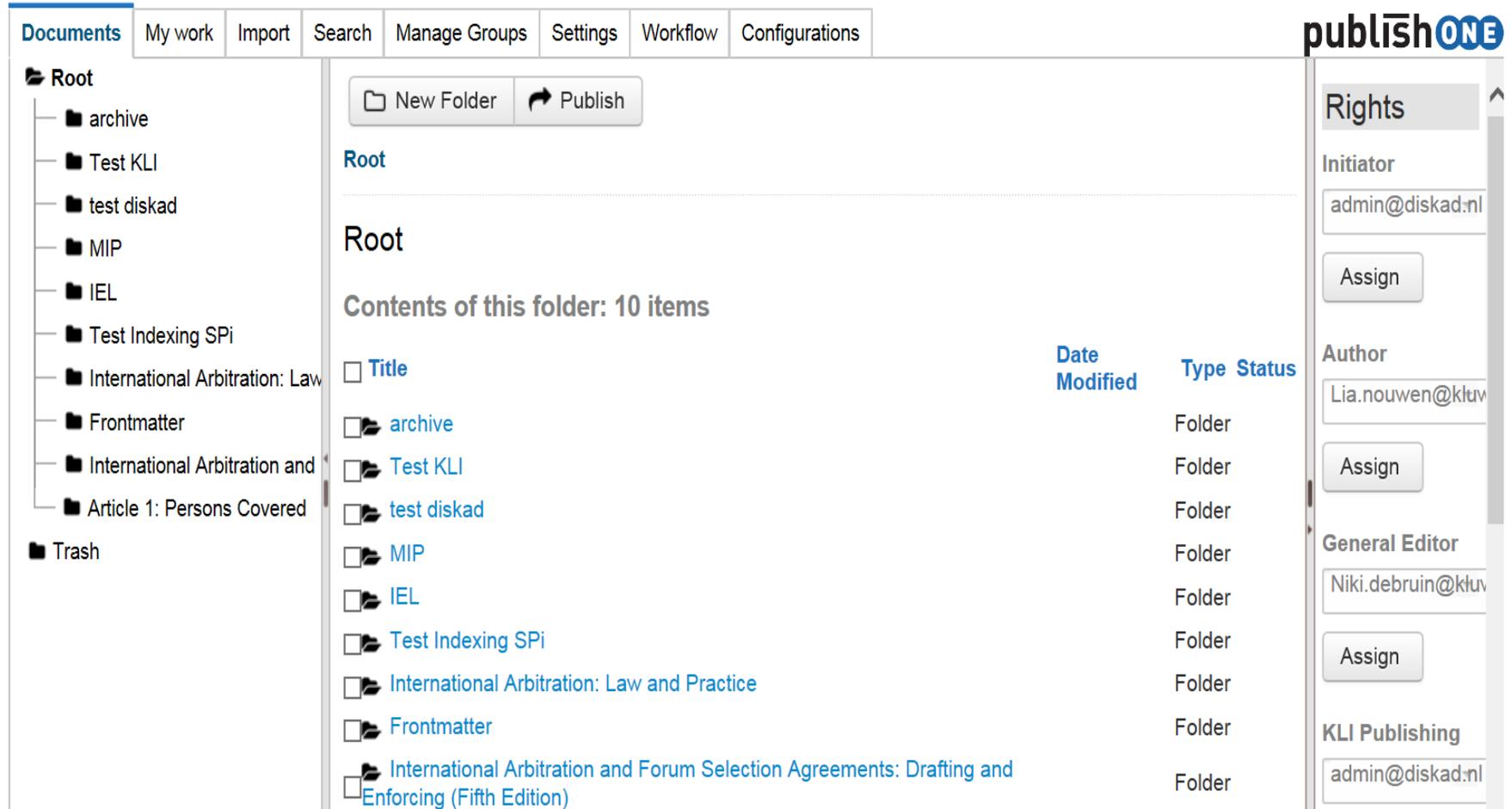
Email

Password

Remember me?

Log in

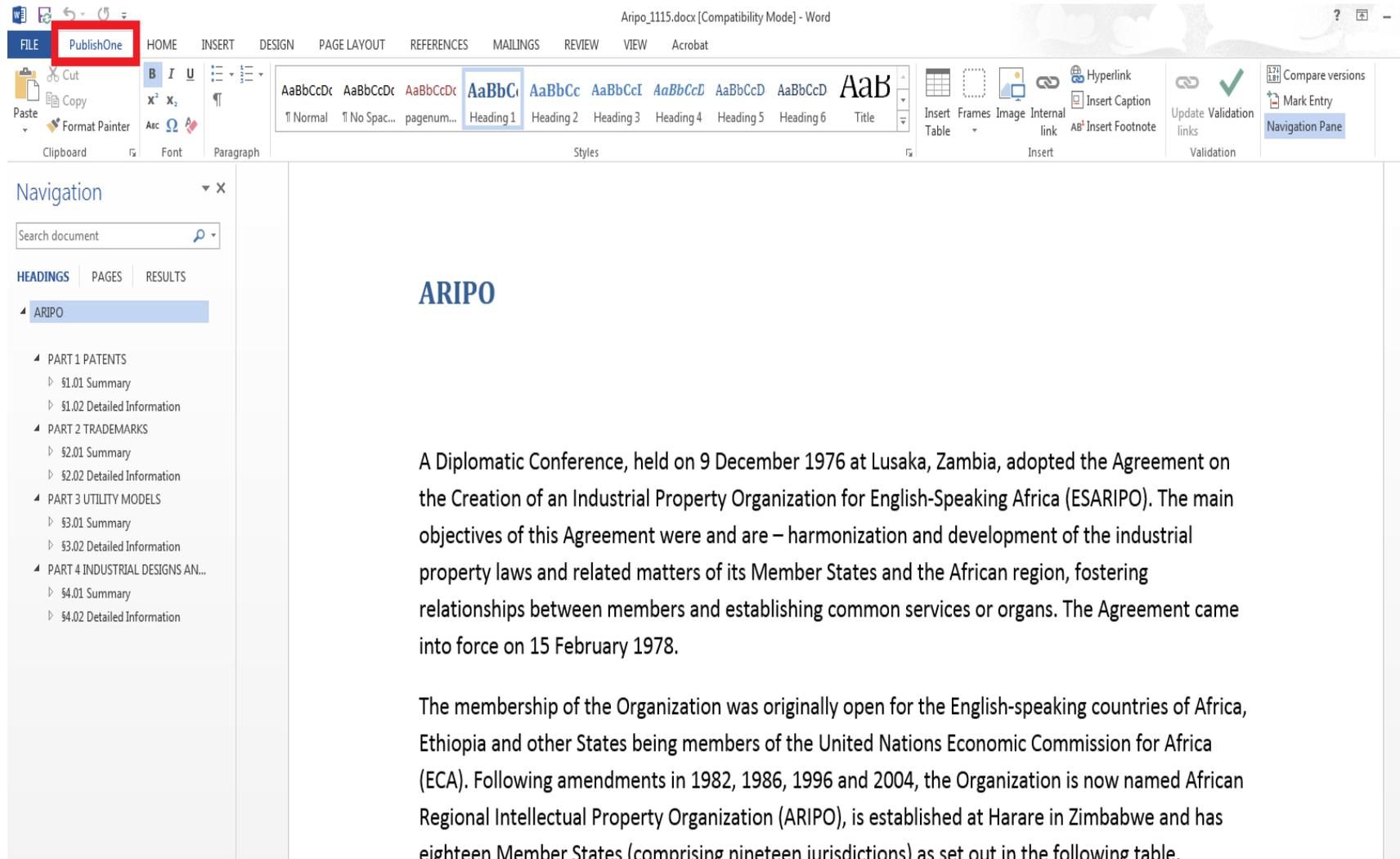
# SNAPSHOT: CLEAR OVERVIEW OF YOUR WORK



The screenshot displays the publishONE interface. At the top, there is a navigation bar with tabs: Documents, My work, Import, Search, Manage Groups, Settings, Workflow, and Configurations. The main area is divided into three sections:

- Left Sidebar:** A tree view showing the folder structure under 'Root'. The folders listed are: archive, Test KLI, test diskad, MIP, IEL, Test Indexing SPi, International Arbitration: Law, Frontmatter, International Arbitration and, Article 1: Persons Covered, and Trash.
- Main Content Area:** Shows the 'Root' folder with a 'Contents of this folder: 10 items' list. Above the list are buttons for 'New Folder' and 'Publish'. The list includes a 'Title' header and ten items, each with a checkbox and a folder icon. The items are: archive, Test KLI, test diskad, MIP, IEL, Test Indexing SPi, International Arbitration: Law and Practice, Frontmatter, International Arbitration and Forum Selection Agreements: Drafting and Enforcing (Fifth Edition).
- Right Panel:** Contains a 'Rights' section with an 'Initiator' field (admin@diskad.nl) and an 'Assign' button. Below it is an 'Author' section with a field (Lia.nouwen@ktuv) and an 'Assign' button. Further down is a 'General Editor' section with a field (Niki.debruin@ktuv) and an 'Assign' button. At the bottom is a 'KLI Publishing' section with a field (admin@diskad.nl).

# SNAPSHOT: WORKING IN A WORD ENVIRONMENT



A screenshot of the Microsoft Word interface. The title bar shows 'Aripo\_1115.docx [Compatibility Mode] - Word'. The ribbon includes tabs for FILE, HOME, INSERT, DESIGN, PAGE LAYOUT, REFERENCES, MAILINGS, REVIEW, VIEW, and Acrobat. The FILE tab is active, and the 'PublishOne' button is highlighted with a red box. The ribbon also shows options for Clipboard, Font, Paragraph, Styles, Insert, Validation, and Navigation Pane. The Navigation pane on the left shows a search bar and a tree view with 'ARIPO' selected. The main text area contains the following text:

## ARIPO

A Diplomatic Conference, held on 9 December 1976 at Lusaka, Zambia, adopted the Agreement on the Creation of an Industrial Property Organization for English-Speaking Africa (ESARIPO). The main objectives of this Agreement were and are – harmonization and development of the industrial property laws and related matters of its Member States and the African region, fostering relationships between members and establishing common services or organs. The Agreement came into force on 15 February 1978.

The membership of the Organization was originally open for the English-speaking countries of Africa, Ethiopia and other States being members of the United Nations Economic Commission for Africa (ECA). Following amendments in 1982, 1986, 1996 and 2004, the Organization is now named African Regional Intellectual Property Organization (ARIPO), is established at Harare in Zimbabwe and has eighteen Member States (comprising nineteen jurisdictions) as set out in the following table.

# SNAPSHOT: PROOF PREVIEW IN PDF

🔒 Edit Delete Changed State : New Item Work in Progress Apply HTML PDF

Root ▶ MIP ▶ Aripo ▶ Aripo

KLI

Aripo

🏠 🔍 ⬆️ ⬇️ Page: 1 of 54 Automatic Zoom 🏠 🖨️ 📄 📌 ➡️

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