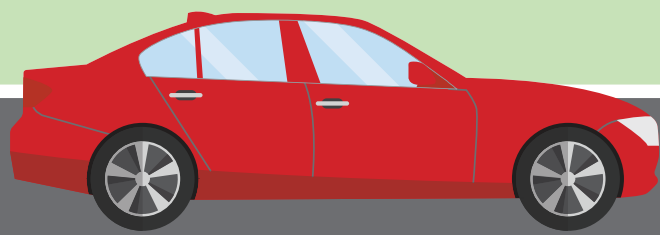


# FOLLOW THE ROAD TO COMPLIANCE SUCCESS IN 2020

Today's regulatory landscape is more and more complex, as state and local governments expand compliance requirements, raise fees and increase enforcement efforts. Even the most dedicated and conscientious business can find it overwhelming to keep up with the constantly new and changing requirements. Do you know what business changes trigger a compliance action for your corporation or LLC?

Refer to this roadmap throughout the year to help ensure that all U.S. and global compliance matters are in-check as your business grows and evolves.



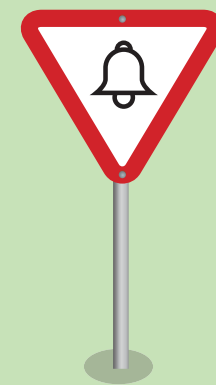
### Merger and/or Acquisition

- Conduct due diligence
- File articles of merger
- Post-merger qualification/withdrawal filings
- Update state records to reflect post-merger reality
- Update business licenses and assumed names



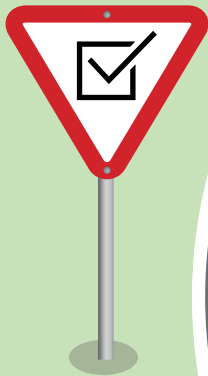
### Corporate Spin Off

- File formation documents for spun off entity
- Update state records
- File annual reports for spun off entity
- Qualify spun off entity where necessary
- Withdraw from jurisdictions where business will no longer be conducted



### Change Business Name

- Check availability of name
- Reserve the name
- Amend formation document or file change of name document
- Amend Certificate of Authority
- Update business licenses



### Converted Business Entity Type

- File Articles of Conversion
- Update business license/permit filings
- Post-conversion withdrawal or qualification filings in foreign states
- Update state records to reflect new entity type

### Add or Change Locations

- Update annual reports
- Amend formation document if address listed there
- Amend qualification documents (if out of state and address listed there)
- Update business licenses
- Assumed name filing
- Update all other state records where old address appears



### Expanding into a New State

- Obtain certificate of good standing
- Return corporation to good standing if necessary
- Qualification filings
- Annual report filings
- Assumed names filings
- Business license filings



### Refinancing

- Maintain good standing
- Return to good standing if not already in good standing



### Add or Change Lines of Business

- Business license filing
- Assumed name filings



### Expanding Globally

- Foreign (non-U.S.) entity/formation
- Authentication/apostille services
- Translation services
- Proof of existence
- Good standing
- International process service agent filings



### Closing or Selling Entities

- Tax clearance
- Dissolution/withdrawal filings
- Cancel business licenses and assumed names

CT's expert service teams are here to help you get it all done and done right. Contact us at 855.316.8948 or visit [ctcorporation.com](http://ctcorporation.com).