
















REGISTERED AGENT CHECKLIST

Selecting the right registered agent is an important process. Consider getting answers to the questions below from the prospective registered agent to help identify the right registered agent for your business.

	BizFilings	Company A	Company B
 <p>Pays state-related change of registered agent' fees?</p> <p>There are often state fees involved if you choose to change your registered agent. You'll want to know if the new registered agent will pay those fees.</p>	YES		
 <p>Has provided registered agent service for 10 or more years?</p> <p>You will want an experienced registered agent with established procedures for handling the documents they receive.</p>	YES		
 <p>Is a registered agent in all 51 jurisdictions?</p> <p>If you expand your business into other states and need a registered agent, you'll want the same registered agent in each of those states to help reduce the administrative burden of dealing with multiple registered agent vendors.</p>	YES		
 <p>Is registered as a corporation in all 51 jurisdictions?</p> <p>A corporate registered agent that is registered in all 50 foreign jurisdictions (it will be a domestic in one) will be able to act as your registered agent in your home state and any other state where you decide to do business.</p>	YES		
 <p>Has company-owned offices in all 51 jurisdictions?</p> <p>It's important to understand if the company is outsourcing work in areas in which it does not have a wholly-owned presence.</p>	YES		
 <p>Provides monthly compliance emails with custom information and alerts for your business?</p> <p>Keeping track of the many statutes, rules and regulations that affect your business can be a difficult task. Receiving information and alerts from your registered agent can help you keep up.</p>	YES		
 <p>Provides access to an online compliance management tool at no additional cost?</p> <p>An online compliance management tool lets you keep track of important information about your company, lets you know about important due dates, and gives you access to vital documents any time you need them.</p>	YES		

	BizFilings	Company A	Company B
 <p>Reminds you about important corporate and LLC deadlines by email?</p> <p>Missing deadlines has serious consequences. It's helpful to receive reminders that certain filings are due, or other actions must be taken.</p>	YES		
 <p>Sends emails with scanned Service of Process (SOP) documents for immediate viewing?</p> <p>You only have a short period of time to respond after being served with process. The sooner those documents are viewed, the sooner a response can be prepared and filed.</p>	YES		
 <p>Saves scanned SOP documents online in a secure account at no additional cost?</p> <p>You don't want to lose those important documents. You can reduce that possibility if you have the ability to save them in a secure account.</p>	YES		
 <p>Offers 24/7, secure, online access to your account?</p> <p>The need to view the important information in your account can arise at any time.</p>	YES		
 <p>Provides access to customizable corporate and LLC form templates?</p> <p>You can draft forms yourself, or work with your attorney, which may ultimately save you time and money.</p>	YES		
 <p>Provides access to customizable, state-specific electronic forms?</p> <p>You can view the forms you have to file with the state business entity filing office and make sure you have all the information you need to complete them.</p>	YES		

Having the right registered agent helps to keep your business entity in compliance and in good standing. Visit bizfilings.com or call 1.800.981.7183.